

TRAVANCORE-COCHIN MEDICAL COUNCILS
APPLICATION FOR DUPLICATE OF REGISTRATION CERTIFICATE
(Modern Medicine/ Homoeopathy/Indian Systems of Medicine)

1. Name (in block letters) ::
2. Address ::

3. Father's Name ::
4. Date of Birth ::
5. Phone Numbers & e-mail ID ::
6. Registration No. and Date ::
7. Qualifications ::
8. Name of College & University ::

9. Duplicate is applied for
Provisional/Basic/Additional ::
10. Whether lost or damaged
(see the instructions below) ::
11. Details of fee remitted ::
12. Details of documents attached
(see instructions) ::

Place :

Date :

Signature of the applicant

Instructions

1. If the registration certificate (basic qualification) is lost, a complaint should be lodged with the local police station concerned (Copy of FIR/receipt for complaint should be obtained from the Police Station and attached with the application). The loss of the Certificate and the decision to apply for duplicate certificate should be advertised in any of the local dailies and a copy of the newspaper in full should be attached with the application. An affidavit duly attested by a Judicial First Class Magistrate or Notary Public should be attached along with the application. Fee for duplicate of the certificate of registration (basic qualification) is Rs. 10,000/- (Rupees Ten Thousand only). Fee can be remitted by the special chalan issued by the Council at the SBI City Branch, Thiruvananthapuram or by D.D. from any Nationalized Bank payable at SBI City Branch, Thiruvananthapuram, drawn in favour of the **Registrar, Travancore-Cochin Medical Councils, Red Cross Road, Thiruvananthapuram. Fee once remitted shall not be refunded under any circumstances.**
2. If the certificate is damaged, the damaged certificate should be surrendered along with the application (No need of FIR, news paper advertisement and affidavit in the case of damaged certificate)
3. Photocopy of the registration certificate and of degree certificates, if available, should be enclosed with the application.
4. An attested copy of photo identity card, should be attached along with the application. Original of the photo identity card should be produced at the time of personal appearance before the Council.
5. Three passport size colour photos (identical) of which one should be affixed on a plain paper and attested by signing across the photo by a Gazetted Officer of the Kerala State with name, designation, office seal and date should be attached with the application.
6. A Self addressed, stamped, cloth-lined envelop (30 cms x 26 cms) should be attached for sending the certificate by registered post.
7. Duplicate certificate of registration (basic qualification) will be issued only after personal appearance of the applicant before the Council. All original certificates of qualifications and photo identity card should be produced at the time of personal appearance.
8. Fee for duplicate of the certificate of registration of Additional Qualification is Rs. 5000/- (Rupees Five Thousand only) and that for Provisional Certificate is Rs. 1000/- (Rupees One Thousand only). Fee can be remitted by the special chalan issued by the Council at the SBI City Branch, Thiruvananthapuram or by D.D. from any Nationalized Bank payable at SBI City Branch, Thiruvananthapuram, drawn in favour of the **Registrar, Travancore-Cochin Medical Councils, Red Cross Road, Thiruvananthapuram. Fee once remitted shall not be refunded under any circumstances.** (No need of F.I.R., news paper advertisement and personal appearance in the case of applications for duplicate certificate of registration of Additional Qualification and of Provisional Certificate). In case of duplicate certificate for Additional qualification, an Affidavit duly attested by a Notary should also be produced along with the application.
